



Cape Fear Academy Job Announcement

Applications are now being accepted for Full Time Facilities / Maintenance Technicians

A learning community committed to discovering and developing individual potential, preparing each student for success in college and life.

Located in Wilmington, NC, Cape Fear Academy is southeastern North Carolina's premier PK3-12 independent school. A learning community of 750+ students and 120+ faculty and staff members, CFA is guided by the mission of discovering and developing individual potential. To accomplish this goal, CFA offers students an impressive array of opportunities in academics, the visual and performing arts, and athletics. Our 47-acre campus has state-of-the-art facilities that provide a rich and inspiring physical environment for students to explore and develop their passions. More important, CFA boasts a committed faculty and staff who live the school's mission in their daily interactions with students.

All members of the CFA community are familiar with and expected to uphold and foster the core values of respect, integrity, resilience, and accountability. These core values are the cornerstone for a newly-developed leadership program that empowers students to develop leadership skills, enabling them to go further in school and in life.

We have an immediate need for two Full-Time Facilities / Maintenance Technicians.

These positions eligible for our generous benefits and paid time off.

Major Responsibilities:

- Monitor building system operations and performance and possess several trade skills such as carpentry, plumbing, electrical, painting, heating and cooling.
- Coordinate office/classroom moves or renovations to include assembling and moving furniture, painting, and repairs. Move or install athletic/weight room equipment.
- Perform landscaping activities such as cutting grass, trimming, cleaning debris.
- Conduct inspections of the grounds and equipment to ensure a safe environment and efficient operations.
- Ensure grounds, lots, and fields are clean of trash and other debris. Maintain, wash and paint concrete on property. Clean picnic tables and repair as needed.
- Prepare rooms or facilities for special meetings and campus events (set-up and breakdown).
- Monitor performance of vendors such as custodial services,

- Operate essential hand tools, electric tools and buildings and grounds equipment
- Process maintenance ticketing system requests and updates.
- Assists with coordination of any construction, landscaping or facility improvement projects.
- Other duties as assigned.

Qualifications:

- Record of providing strong customer service and related oral and written communication skills.
- Skills and abilities in light plumbing, repair and preventative maintenance.
- Ability to read and heed Material Safety Data Sheets.
- Must be able to efficiently move around campus, handle tools and equipment, climb ladders and be physically able to stand, walk or carry for a full work day.
- Knowledge of electricity, plumbing, HVAC codes, requirements, and ability to diagnose issues related issues.
- Must have, or be eligible to obtain CDL with “P” and “S” endorsements within 6 months of hire.
- Knowledge of job site/workplace health and safety requirements.
- Proficient in Microsoft applications.
- Minimum of two years’ experience in buildings maintenance and landscaping required.
- Must be able to lift and carry at least 50lbs.
- Must be 21 years of age.

Salary and Benefits: A competitive compensation program, full time benefits package and paid time off.

Starting Date: As soon as possible.

To apply: Please visit our website and click on “Apply Here”

<https://www.capefearacademy.org/about/employment>